



SPECIAL CALLED MEETING

September 26, 2022

Immediately Following the Work Session

Albany-Dougherty Government Center
222 Pine Ave, Room 100, Albany, GA 31701

AGENDA

To comply with the request set forth by the Chairman of Dougherty County, GA and the guidelines of the Center for Disease Control (CDC) regarding the Coronavirus (COVID19) pandemic and social distancing, face coverings (masks) are optional for all meeting participants.

The public will also have access to the live meeting by accessing the Dougherty County Georgia Government Facebook page at facebook.com/Dougherty.ga.us or viewing the public government access channel (Channel 16).

1. Call the meeting to order by Chairman Christopher Cohilas.
2. Roll Call.
3. Purchases.
 - a. Consider for action the recommendation to complete an electrical upgrade in the warehouse for Facilities Management with the lowest responsive and responsible vendor meeting specifications, RHC Electrical (Albany, GA) in the amount of \$28,965. This is a time sensitive request to be in compliance for the upcoming elections. Funding is available in SPLOST VII. **ACTION:**
4. Additional Business.
 - a. Consider for action the acceptance of the annual Resolution authorizing the Southwest Georgia Regional Commission to execute and file the renewal of the annual application on behalf of Dougherty County with the Georgia Department of Transportation and the United States Department of Transportation for a grant for public transportation assistance under Section 5311 Regional Transit Program. **ACTION:**
 - b. Consider for action the recommendation to increase the Voter's Registration and Election operation budget in the amount of \$13,570 for the purpose of utilizing the Albany Civic Center for the November 2022 General Election Advanced Voting. **ACTION:**
5. Adjourn.

Individuals with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities are required to contact the ADA Coordinator at 229-431-2121 promptly to allow the County to make reasonable accommodations for those persons.



Scott Addison
Assistant County Administrator

**DOUGHERTY COUNTY BOARD OF COMMISSIONERS
ADMINISTRATION**

Agenda Item

Date: September 21, 2022
Meeting Date: September 26, 2022
Subject/Title: Warehouse Electrical Upgrade
Presented for: Decision
Presenter: Scott Addison, Asst. County Administrator

Statement of Issue

Dougherty County Facilities Management needs to complete an electrical upgrade in the warehouse.

History/Facts and Issues

Dougherty County Facilities Management needs to ensure the batteries for election equipment in the warehouse at the NW Library will be charged and set up to continually charge as mandated by the state. This will require a major electrical upgrade to the warehouse. Three quotes were obtained with the lowest being RHC Electrical (Albany, GA) in the amount of \$28,965. This is a time sensitive request due to the upcoming elections.

Recommended Action

Recommend Dougherty County Commission accepts the quote from RHC Electrical to perform the electrical upgrade at the warehouse for a total expenditure of \$28,965.

Funding Source

SPLOST VII – Electrical Equipment

Quotes meeting specifications

RHC Electrical \$28,965
Metropower \$29,324
Carswell Brothers \$29,390.61

Date: September 12, 2022

To: County/City Clerks

From: Suzanne Angell, Executive Director

Re: Authorizing Resolution for 5311 Program



It is again time for the Southwest Georgia Regional Commission to apply for rural transit 5311 funds through the Georgia Department of Transportation (GDOT). The application deadline for FY2024 is October 31, 2022. As we do each year, the Southwest Georgia RC applies on behalf of the participating Counties/Cities in the Southwest GA region to provide rural public transportation.

Enclosed, please find an authorizing resolution allowing the Southwest Georgia RC to once again apply for 5311 funds on your County/City's behalf. We are asking for you to please place this item on your NEXT meeting agenda to seek approval of the 5311 authorizing resolution.

Once you have placed this action item on your agenda, please call or email Heather White at (229) 522-3552 (ext. 113) or hwhite@swgrc.org for confirmation and to inform her of the date of the meeting. When the resolution has been approved, signed and notarized, please return it by emailing to Heather or by US Postal Service to the address listed above.

Should you have any questions or concerns, please do not hesitate to contact me. Thank you in advance for your assistance with this matter.

Serving Local Communities in ...

Baker, Calhoun, Colquitt, Decatur, Dougherty, Early, Grady, Lee, Miller, Mitchell, Seminole, Terrell, Thomas and Worth Counties

RESOLUTION AUTHORIZING THE FILING OF AN APPLICATION WITH THE GEORGIA DEPARTMENT OF TRANSPORTATION AND THE UNITED STATES DEPARTMENT OF TRANSPORTATION FOR A GRANT FOR PUBLIC TRANSPORTATION ASSISTANCE UNDER TITLE 49 U.S.C., SECTION 5311.

WHEREAS, the Federal Transit Administration and the Georgia Department of Transportation are authorized to make grants to non-urbanized (rural) areas for mass transportation projects; and

WHEREAS, the contract for financial assistance will impose certain obligations upon Applicant, including the provision of the local share of project costs; and

WHEREAS, it is required by the United States Department of Transportation and the Georgia Department of Transportation in accordance with the provisions of Title VI of the Civil Rights Act of 1964, that in connection with the filing of an application for assistance under the Federal Transit Act, the applicant gives an assurance that it will comply with Title VI of the Civil Rights Act of 1964 and the United States Department of Transportation requirements thereunder; and

WHEREAS, it is the goal of the Applicant that Minority Business Enterprise (Disadvantaged Business Enterprise and Women's Business Enterprise) be utilized to the fullest extent possible in connection with this project, and that definitive procedures shall be established and administered to ensure that minority business shall have the maximum feasible opportunity to compete for contracts and purchase orders when procuring construction contracts, supplies, equipment contracts, or consultant and other services.

NOW THEREFORE, BE IT RESOLVED BY Dougherty County Board of Commissioners
hereinafter referred to as the "Applicant",

1. That the Designated Official, SWGA Regional Commission hereinafter, referred to as the "Official" is authorized to execute and file an application on the behalf of the Applicant, a City/County government, with the Georgia Department of Transportation to aid in the financing of public transportation assistance pursuant to Section 5311 of the Federal Transit Act.
2. That the Official is authorized to execute and file such application and assurances or any other document required by the U.S. Department of Transportation and the Georgia Department of Transportation effectuating the purpose of Title VI of the Civil Rights Act of 1964.
3. That the Official is authorized to execute and file all other standard assurances or any other document required by the Georgia Department of Transportation or the U.S. Department of Transportation in connection with the application for public transportation assistance.
4. That the Official is authorized to execute grant contract agreements on behalf of the Applicant with the Georgia Department of Transportation.

- 5. That the Official is authorized to set forth and execute Minority Business Enterprise, DBE (Disadvantaged Business Enterprise) and WBE (Women Business Enterprise) policies and procedures in connection with the project's procurement needs as applicable.
- 6. That the applicant while making application to or receiving grants from the Federal Transit Administration will comply with FTA Circular 9040.1G, FTA Certifications and Assurances for Federal Assistance 2022 as listed in this grant application and General Operating Guidelines as illustrated in the Georgia State Management Plan.
- 7. That the applicant has or will have available the required non-federal funds to meet local share requirements for this grant application.

APPROVED AND ADOPTED this _____ day of _____, 2022.

Authorized Official

Type Name and Title

Signed, sealed and delivered this _____ day of _____, 2022 **in the presence of**

Witness

Notary Public/Notary Seal

CERTIFICATE

The undersigned duly qualified and acting _____ of _____ *(Title of Certifying/Attesting Official) (Applicant's Legal Name)* certifies that the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting held on _____, 2022.

Name of Certifying/Attesting Officer

Title of Certifying/Attesting Officer

(Place Seal Here)

Transit Activity Report

Dougherty County

July 1, 2021 - June 30, 2022

Report Period

Operation Parameters

Operation Hours 6:00am to 8:00pm M-F
Office Hours 8:00am to 5:00pm M-F

Vehicles in Service – 7

Total Statistics

Total Trips Performed	25,891
Public Trips*	697
Service Hours**	26,051
Service Miles**	439,746

Monthly Averages

Trips Per Vehicle - **3,699**
Percentage of Total Trips That Are Public - **2.69%**

Peak – 6:00am to 10:00am / 2:00pm to 6:00pm
Off Peak – 10:00am to 2:00pm / 6:00pm to 8:00pm

Trip Purpose

DCH Non-Emergency Medical	343
DHS - Division of Aging	4,381
DHS - DBHDD (Disabilities)	20,255
Public - Personal	697
Private Pay	200
Not Specified	15

* Public Trips are those trips that a general resident has paid out of pocket for transit services (i.e. a fare)


** Service Hours or Miles are defined by miles or hours that a transit vehicle is being operated while a consumer is on board.

FLINT RIVER

ENTERTAINMENT COMPLEX

CIVIC CENTER. AUDITORIUM. AMPHITHEATRE.

ESTIMATE		
EVENT:	DOUGHERTY COUNTY EARLY VOTING	
DATE(S):	OCT. 14, OCT. 17 - NOV. 4, 2022	
PROMOTER:	DOUGHERTY COUNTY	
# OF SHOWS:	20	
RENT (BASE LICENSE FEE)	Meeting Room for 20 days @ \$500/day	\$ 10,000.00
SECURITY	4 guards, 10 hours (8:00am - 6:00pm) x 20 days	12,600.00
CHANGEOVER		240.00
CLEANING	10 hours (8:00am - 6:00pm) x 20 days	3,300.00
UTILITIES	20 days @ \$50/day	1,000.00
TOTAL BUILDING EXPENSES PLUS RENT		\$ 27,140.00 *



* The request is for the Dougherty County Commission to pay 1/2 of the cost for the rental of the Albany Civic Center for advanced voting for the 2022 November General Elections; the amount would be \$13,570